UPR Cities Community Human Rights Forum
Meeting format template

Part 1: ~ 1 hour (or less)
1-4 speakers selected to help highlight the **human rights framework**, international **human rights law** and UN statements defending this human right, and **data or stories** from the region illustrating how the lack of protections of this human right are negatively impacting residents. If possible, one or two examples of **recommendations for policies** that can improve human rights in the region can be helpful to setting up part 2 of the program.

Part 2: ~ 1 hour
Assign notetakers to small group tables—use Worksheet below.

You may also wish to assign leaders to groups to cover particular themes/intersections such as rights of people with disabilities, rights needs of tenants (housing), health concerns, environment-habitat, etc.

**Small groups-round 1:** (15 min.) Address the following 2 questions
- What human rights concerns/issues related to this Forum theme do you see in our community?
- What do you see as top priority areas for our local efforts to improve human rights protections?
Large group report back—invite (popcorn) examples from groups (5 min.)

**Small group-round 2:** (25 min.)
- What policies (local, state, or national) could help address human rights needs we’ve identified? What **other strategies** can we use to advance rights protections–i.e., among activist groups and in our communities, schools, etc.?

Large group report/wrap up (15 min.) report from groups and identify next steps
UPR Cities Community Human Rights Forum
Group Breakout Worksheet

Groups should designate a notetaker who will record the group's responses to these questions and help us shape our UPR report. Each group should, where possible, include at least one directly impacted person.

**Question 1:** What are human rights concerns or issues you are experiencing or seeing in our community/region related to the roundtable issue [i.e., immigration, housing, etc.]?

**Question 2:** What do you see as top priority areas for local efforts to improve human rights protections related to this issue?
Question 3: Identify policies and practices to help address human rights needs in our community (by level/target of policy/activity). Be as specific as possible, and where appropriate, indicate how you or your organization can help advance this recommendation.

National government

State government

Local government

General Public, Schools/institutions, Activist Community, etc.